

MEMBERSHIP FORM

A. PERSONAL DATA (PLEASE USE CAPITAL LETTER ONLY)

STAFF NO: _____
 MEMERSHIP NAME: _____
 DATE JOINED: _____
 OFFICE ADDRESS: _____
 HOME ADDRESS: _____
 CITY: _____ SEX: _____

PHONE NOS:

2	3	4											
2	3	4											

E-MAIL ADDRESS: _____
 NEXT OF KIN: _____
 SPONSOR: _____
 DEPARTMENT CODE: _____ STAFF STATUS: _____ (see page 2)

B. COOPERATIVE TYPES

Please carefully study this area and fill it appropriately. Tick the type you want to run and fill the required information.

- ❖ Monthly Savings Entry (Compulsory): amount in word:
 Monthly Savings Amount (₦ _____) { _____ }
 Effective Date _____

- ❖ Target Savings Amount (optional): Amount in word:
 Monthly Savings Amount (₦ _____) { _____ }
 Effective Date _____ Target period (6 months, 12 months)

I _____ hereby authorized the payroll Section of AIICO Insurance Plc to deduct (₦ _____) { _____ } being my Monthly deduction to the above Society from my Monthly Salary

Signature / Date:

FOR OFFICIAL USE ONLY

Administrative Charges Entry

Charges Description _____ Amount (₦ _____)

Effective Date _____

Checked By _____
Signature & Date

Approved By _____
Signature & Date

INFORMATION: FOR DEPARTMENT CODE AND STAFF STATUS, PLEASE FOLLOW THESE KEY INSTRUCTIONS:

*STAFF STATUS: J = JUNIOR STAFF, S = SENIOR STAFF,
E= EXECUTIVE STAFF (Senior Manager & above)*

DEPARTMENT CODE

D01	EXECUTIVES
D02	COMPANY SECRETARY/LEGAL
D03	HUMAN RESOURCES/ADMIN
D04	LIFE
D05	FINANCE
D06	GENERAL INSURANCE
D07	MARKETING
D08	INFORMATION TECHNOLOGY
D09	AUDIT
D10	PROPERTY
D11	CUSTOMER ENGAGEMENT
D12	ACTUARIES

RULES & REGULATIONS

1. Minimum monthly contribution in ₦10,000. It is repayable to you on resignation from the society and excess of this is your savings and enjoy all the facilities obtainable as members of the society.
2. Your target savings can be withdrawn on request in writing on the period specified.
3. Non-refundable Admission fee is ₦1,000
4. All new Members application must be submitted with one passport photograph
5. All new members must hold refundable minimum of 5,000 units @₦2.00/shares or a maximum of 35,000 Units of shares. i.e. minimum of ₦10,000 worth of share deductible twice @₦5,000/month or at the discretion of the member.
6. All new members must obtain a copy of the Society By-law at the cost of ₦200:00

All communications should be directed to the society's Secretary.